

Kirkcaldy Congregational Church

Personal Information Consent Form

The law relating to how organisations handle peoples' personal information is changing, with the implementation of the General Data Protection Regulation (May 2018). In order to comply with the law, the Church is required to ensure it has your consent to holding your personal information. Consent can be withdrawn or changed at any time by writing to the Church Secretary.

The following personal information will be entered onto the Pastoral list for use by the minister, secretary, treasurer, deacons and pastoral visitors only. This list will be created electronically, with limited paper copies printed for specific purposes (e.g. visitors delivering newsletters will be given a list of names and addresses for their district).

Name of adult (18 years and over) or young person (aged 13-18): Full name:	
Name(s) of children under 13 (children 13 and over provide their own consent): (These are only recorded for pastoral purposes, generally no information will be sent to children without parents' or guardians' knowledge). Please supply this information once only per household. Please include birthday (day/month), so that this can be marked by the church.	
Address:	
Postcode:	
Email address(s):	
Telephone:	Mobile number(s):

By signing this form you are confirming that you are consenting to Kirkcaldy Congregational Church holding and processing your personal data and contacting you in the following ways.

Please tick each box to indicate you consent to contact in a particular way.

- Post, including hand delivery of newsletters, church envelopes etc.
- Telephone
- Email
- Text / Other Electronic Means

Signature

Date

Please complete and return to the Church Secretary or the Minister

Kirkcaldy Congregational Church, High Street, Kirkcaldy, KY1 1LN